

Tender Number: **BSL/PUR/OTE/P62/180/7000003439**



Steel Authority of India Limited
Bokaro Steel plant, Bokaro - 827001

Request for Quotation (RFQ)

Online Open Tender for Procurement of

“ROTATING ELEMENT ASSY FOR ID FAN”

Bid Invitation no. P62/180/7000003439

Mailing Address

Ravikant Tiwari
Dy. Mgr. (Purchase)/ Mob:**08986873221**
Ispat Bhavan
Bokaro Steel Plant
Bokaro Steel City- 827001

Tender Number: BSL/PUR/OTE/P62/180/7000003439

- a) Section 1 – Terms & Conditions
- b) Section 2 – Item details
- c) Section 3 – General Rules and Regulation governing conduct of On-line Reverse Auction

Forms 1-3 and Annexure-1 to 5 & A of this RFQ indicate the following:

- d) **Form 1** – Format for Acceptance of General Terms & Conditions, Commercial terms for Reverse Auction.
- e) **Form 2**- Format for submission of last quoted prices during Reverse Auction
- f) **Form 3**- Declaration for acceptance of Techno- Commercial terms & Conditions of RFQ.
- g) **Annexure 1**- Taxes & Duties (Indigenous suppliers)
- h) **Annexure 2**- Format for Basic information about the tenderer.
- i) **Annexure 3**- Format for submission of bank guarantee towards Security Deposit (SD)
- j) **Annexure 4**- Template for Vendor Code Allotment.
- k) **Annexure 5**- SRM Mandate Form for E-enablement.
- l) **Annexure A** - Affidavit.
- m) 'Conditions of Contract ... (**SAIL-P/1**)'
- n) '**Instructions to Tenderers**'

Note: Documents at 'm' and 'n' are available at our website 'www.sail.co.in' or 'www.sailtenders.co.in'

The tender documents are non-transferable. Salient features relevant to tender are as under.

Due Date & Time	: 12.03.2015; 02:30 P.M.
Delivery Period	: As per section 2 under item details. However delivery is to be regulated by BSL as per requirement.
Item Description	: <u>ROTATING ELEMENT ASSY FOR ID FAN</u>
Number of item	: As per Section 2 : Item Details
Quantity	: As per Section 2 : Item Details
Number of bids	: Two i.e 1- Techno-Commercial bid & 2- Price bid to be submitted online separately. However BSL reserves the right to discover the price through R.A.
Contact Address	: Purchase Department, Ispat Bhavan, Bokaro Steel City – 827001, Jharkhand, India
Earnest Money Deposit Amount	: Rs. 1,00,000/- (Rs. One lacs only)

Tenderers are requested to read the tender document carefully and submit their quote as per terms & conditions given therein. Tenderers who submit their offers shall be deemed to have read, understood and accepted the terms and conditions of the tender document.

(Ravikant Tiwari)
Dy. Manager (Purchase)
☎ : +91 898687 3221

Tender Number: BSL/PUR/OTE/P62/180/7000003439

Section 1: Open Tender Terms & Conditions

- 1. Unless otherwise specified General Conditions of Contract (SAIL-P/1)**, as modified from time to time, subject to the extent modified by ‘**Instructions to Tenderers**’, shall apply to this tender enquiry. Terms mentioned in section 1 hereunder shall be read with SAIL-P/1 and ‘Instructions to Tenderers’ and the terms and conditions mentioned hereunder shall supersede those mentioned in SAIL-P/1 and ‘Instructions to Tenderers’. Copy of SAIL-P/1 and Instruction to Tenderers is available on and can be downloaded from our website ‘www.sailtenders.co.in’.
- 2. Eligibility criteria:** The intending tenderers must satisfy conditions as stipulated in **Section – 2 under Item Details** to qualify for consideration in techno-commercial evaluation. The intending tenderer must submit documentary evidence in support of their eligibility along with techno-commercial bid, failing which the offer is liable to be rejected. Bokaro Steel Plant, however reserves the right to call for clarifications/additional documents in support of claims made by the tenderer.
- 3. Cost of tender document:** Waived as the tender document is to be downloaded from our website ‘www.sailtenders.co.in’ .

4. SUBMISSION OF BIDS:

Step– 1 Earnest Money Deposit (EMD) of INR 1,00,000/-(One Lakh Only) in the form of demand draft / pay order / local banker’s cheque **only** from any **scheduled bank except Cooperative and Gramin** bank drawn in favour of **SAIL/Bokaro Steel Plant** and **payable at Bokaro Steel City** shall be submitted in a separate envelope. No other forms other than those mentioned as above shall be acceptable and offer is liable to be rejected if any other form is submitted. No request for adjustment of earlier dues in place of EM should be entertained.

While submitting offers in SRM system details of EMD like demand draft / pay order / local banker’s cheque No., validity of document, amount etc. will need to be filled in to the system.

However, it will be the responsibility of the bidder to ensure that original instrument for EMD is made available to Mr. Ravikant Tiwari –Dy. Manager (Purchase) positively on or before the due date of opening of the tender for their submitted tender to be processed further. In case original instrument is not received on or before the due date the firm’s offer will not be considered.

Step–2 (Techno-Commercial Bid) to be submitted electronically in the SRM Portal of BSL against Bid Invitation No.7000003439, consisting of following:

- **Scanned copy of the documents as per eligibility criteria to be attached.**
- **Scanned copy of EMD (DD/Pay Order/Local Banker’s Cheque)**
- **Forms (1 to 3) and Annexure (1 to 3) without indicating any price duly filled-in, signed, stamped and scanned copy to be attached as a part of the Techno-Commercial bid.**

Step– 3 (Price Bid): Price to be submitted in the SRM Portal of BSL against Bid Invitation No.7000003439 .The Price shall be kept **firm** till completion of supply.

Discovery of Price:

Price discovery shall be done through reverse auction or through off-line negotiation with L-1 bidder, at the discretion of SAIL/BSL. The bidders shall submit their price bid in the SRM portal of BSL. **The price bids of only techno-commercially acceptable bidders shall be opened or shall be obtained through reverse auction.** SAIL/BSL reserves the right to re-launch the reverse auction or process the case on the basis of rankings derived from the price submitted by the techno-commercially acceptable bidders in the SRM platform. There may be provision for elimination of highest bidder/s to participate in the 2nd stage reverse auction.

Tender Number: BSL/PUR/OTE/P62/180/7000003439

A separate mandate letter through our service provider M/s mjunction services Ltd. shall be issued to the techno-commercially acceptable bidders for participation in the Reverse Auction. The General Rules and Regulations governing conduct of On-line Reverse Auctions are indicated in Section 3 of the general terms and conditions of the RFQ. The comparison shall be made on Landed Cost Net of Cenvat / VAT (LCNC-LCNV) basis. The lowest bidder shall be considered as L-1 tenderer.

5. **Requirement:** *Quantity as indicated in section-2: Item details*

6. **Creation of Vendor code and E-enablement:-**

1. (a) This Open tender has been issued in e-procurement mode. Thus it is mandatory to submit offers (both techno-commercial & Price bid) on SRM platform of SAIL/BSL (Website: <https://eproc.bokarosteel.sailbsl.in/irj/portal>). **Any offer submitted in hard copy or any other mode than specified in this para shall not be considered at all.**

(b) The vendors who do not have vendor code are required to log in, as New Vendor, through BSL SRM Portal <https://eproc.bokarosteel.sailbsl.in/irj/portal>, to obtain temporary vendor code (valid for 6 months only) for submission of online offer. (Generation of vendor code shall not entitle the Tenderer for getting any tenders of BSL)

(c) Vendors will be required to fill in tender no. along with their details. On submission of above, the vendors will receive a questionnaire in their e-mail. On submitting the filled –up questionnaire, Temporary Vendor Code, log in id and password will be sent on the same mail with which they will be able to submit offers against OTE/GTE.

(d) However, firm shall be required to submit all relevant documents for getting permanent vendor code/registration immediately as per extant guidelines. (Refer SAIL Website www.sailtenders.co.in)

2. The vendors having permanent vendor code with BSL but not e-enabled in BSL SRM system shall be required to obtain valid User Id & Password, for which they have to submit mandate for SRM (e-tendering) and e-payment along with relevant documents. Mandate formats for **e-activation & e-payment** may be downloaded from SAIL website, <https://sailtenders.co.in> by first clicking the option “**Notices/Circulars**” under the information heading and then choosing “**Bokaro Steel Plant**” against the field “**Plant/Unit**” and typing “**SRM**” against the field “**Title/Description**” and finally clicking on tab “**Search**” and then choosing option “**Download**”.

And also from our SRM Portal <https://eproc.bokarosteel.sailbsl.in/irj/portal>.

7. **Earnest Money Deposit (EMD)** in the form of demand draft / pay order / local banker’s cheque **only** from any **scheduled bank except Cooperative and Gramin** bank drawn in favour of **SAIL/Bokaro Steel Plant** and **payable at Bokaro Steel City** shall be submitted in a separate envelope and not to enclose the same with any part of the quotation. No other forms other than those mentioned as above shall be acceptable and offer is liable to be rejected if any other form is submitted. No request for adjustment of earlier dues in place of EM should be entertained.

8. **Waiver of EMD :-** Small scale Units / Ancillary units (if registered for items/item category under procurement) / Public Sector Units or Undertakings / Cooperative Societies are exempted from submission of EMD against production of documentary evidence as specified in the tender document.

As per Government policy small-scale units registered with NSIC or SSIC (if registered for items/item category under procurement) will be eligible for Waiver of EMD. Units claiming exemption from submission of EMD are therefore required to submit **original notarized** copy of their registration certificate.

BSL ancillary units claiming exemption as above shall submit self attested copy of registration certificate if registered for the item/Item category under procurement.

Tender Number: **BSL/PUR/OTE/P62/180/7000003439**

Supplier should ensure that original documents (demand draft / pay order / local banker's cheque etc and original notarized copy of registrations certificate if exemption claimed) should be submitted to purchase group dealing officer of BSL on or before due date & time , failing which their offer will not be opened at all. (To avail the above exemptions requisite certificates will have to be provided)

Note: Techno Commercial bids of only those tenderer who have submitted valid EMD or proper documents for exemption shall be opened.

9. While submitting your offers in SRM system details of EMD such as **Demand Draft / Pay Order / Local Banker's Cheque** No., validity of documents, the amount etc. shall also be filled into the system online.

10. The quotation is required to be submitted electronically through SRM Portal of BSL only.

10.1. Besides price bid submission on our SRM Platform, BSL reserves the right to conduct Reverse Auction (RA) to be conducted by our Service Provider (SP) viz. M/s M'junction services limited (MJ) as detailed in Section-3.

10.2. However BSL reserves the right to accept rate of either online price bid or Reverse Auction (RA)

11. **Validity:** Your offer should remain valid for acceptance for 90 (ninety) days (minimum) from the date of tender opening OR 30 days from date of Reverse Auction.

12. **The techno-commercial offer must confirm/indicate the following with other details :**

Applicable for all tenderers :

Price	To confirm 'Firm price for the duration of the contract'
Delivery Period	Kindly mention the period from which first supply can start and in case of capacity limitation the maximum quantity that can be supplied per quarter.
Payment Term	100% against GRN. Any variation to this payment terms should be mentioned clearly by intending Tenderer.
Validity	To confirm offer validity at least for a period as specified in clause 10 above.
Packing Weight & Dimensions	To indicate the packing weight (gross & net) and dimensions for each item specified in the tender document unless specific packing instructions are given for the item wherever applicable.

Applicable only in case of Indigenous Tenderer:

Delivery Term	FOR-BSL Store, BS City (By road) only.
Packing	Extra / Inclusive (Applicable amount to be mentioned in percentage and/or Rupees)
Forwarding	Extra / Inclusive (Applicable amount to be mentioned in percentage and/or Rupees)
Excise Duty	Extra / Inclusive / Exempted (Applicable rate to be mentioned in percentage and/or Rupees)
Sales Tax, Additional Tax, Entry Tax, VAT	Extra / Inclusive / Exempted (Applicable rate to be mentioned in percentage)
Road Freight	Extra / Inclusive (Applicable amount to be clearly mentioned in Rupees)
Insurance	Extra / Inclusive (Applicable amount to be clearly mentioned in Rupees)
Excise Registration	To indicate ECC Number
Sales Tax Registration	To indicate Sales Tax Registration number (Central & State)

Price or any indication of price should not be mentioned in the techno-commercial offer.

13. **Ground Rules for Participation / Information to tenderer:-**

Tender Number: **BSL/PUR/OTE/P62/180/7000003439**

- 13.1 Tenderer should provide complete, clear and thorough responses to all information requested in the Enquiry document. If any one of the forms attached is not submitted or is incomplete in any respect, the bid may be rejected
- 13.2 Tenderers shall keep their offer firm and valid for acceptance by SAIL for a period of 30 days (Minimum) from the date of conducting the Reverse Auction.

14. Evaluation Methodology:-

- The bids shall be evaluated in two steps. In step 1, the techno-commercial viability of the bids will be evaluated. In step 2, competitiveness of the price obtained through online seal bid/ RA will be evaluated.
- The Techno-commercial assessment, among other parameters, will consider:
 - Completeness of the response including detailed answers to explanatory questions.
 - Supply Potential.

15. Opening Of Techno - Commercial Bids:-

- 14.1 Techno- commercial bids will be opened on the due date and time of opening online through our SRM portal by concerned dealing officer subject to prior receipt of valid EMD as per NIT.
- 14.2 Evaluation of Techno Commercial bids: The Techno Commercial Evaluation process will comprise of two steps carried out simultaneously. The technical and commercial evaluation will be done to scrutinize each tenderers bid and decide about the acceptance or otherwise of the technical / commercial - specification / conditions / terms offered by each tenderer. In case of deviation/ non-agreement from our technical/commercial specifications/ terms, clarification may be sought from tenderers and in case of non-confirmation within the specified date; the bid may be rejected.
- 14.3 In case any specific adverse report is received against any tenderer as an information or upon enquiry made by SAIL/BSL in respect of performance of tenderers after receipt of tender but before participating in the R.A., the firm / vendor shall be rejected on the basis of recorded reasons. If such a report is received after RA, then also the quotation / bid of that tenderer shall be rejected after recording the reasons.

16. Delivery: Delivery shall be the essence of the contract. BSL shall intimate the delivery schedule in the order in terms of quantity for which the supplier shall arrange to supply the material well in advance. **(As mentioned in section 2 under item details)**

17. Risk Purchase: In case the Supplier fails to supply (partially or fully) as per allocation /delivery schedule, the purchaser shall be entitled at their option to purchase elsewhere on account and at risk and cost of Supplier, the items not delivered. Moreover the defaulting Supplier shall have no claim over the allocated quantity, which the Supplier failed to supply. The above shall be read along with Clause 10 of term & condition of BSL. **The offers of defaulting vendors shall not be considered even though they meet the eligibility criteria.**

18. Payment Terms: **(As mentioned in section – 1 Cl. 12 above)**

19. Transportation: **(As mentioned in section – 1 Cl. 1 2 above.)** Notwithstanding anything stated in this clause, the seller shall be responsible for timely supply of the material as per the dispatch clearance given by the indenting department.

20. Packing & Marking: **(As mentioned in section – 1 Cl. 12 above.)** Notwithstanding anything stated in this clause, the Supplier shall be entirely responsible for loss, damage or depreciation or deterioration to the materials & supplies due to faulty protective and insecure packing.

21. Rescinding of Contract: The Purchaser reserves the right to suspend/cancel /short close the order, if the Supplier's performance is consistently poor.

22. Security Deposit cum performance guarantee bond: In the event of placement of order, the successful tenderers shall furnish Security Deposit to the extent of **5%** (Five Percent) of the value of order within **21 (twenty one)** days, either in the form of demand draft favoring SAIL/Bokaro Steel Plant and payable at Bokaro Steel City or Kolkata in the form of Bank Guarantee (BG) from any **scheduled bank except Cooperative and Garmin bank** in India, which must be kept valid for

Tender Number: BSL/PUR/OTE/P62/180/7000003439

a period covering the contractual delivery period plus six months for lodging claims, if any and **the BG should be operable from the Bokaro Steel City Branch of the bank.** However, PSU firms are exempted from security deposit clause.

23. Guidelines for operation of bank guarantees :-

- (i) Bank Guarantee/s required to be submitted as per terms of the order/contract must be operable by SAIL-Bokaro Steel Plant at branches of the issuing banks at Bokaro Steel City or Kolkata.
- (ii) "Original bank guarantee should be sent by the issuing banks directly to DGM (F&A) C, SAIL—Bokaro Steel Plant, Ispat Bhavan, Bokaro Steel City-827001, Bokaro, Jharkhand under registered Post (A.D.)"
- (iii) The supplier shall ensure the same.

However, in exceptional cases where the guarantee is handed over to the supplier/contractor by the issuing bank for any genuine reason/s, the branch should immediately send by registered post (A.D.) an unstamped duplicate copy of the guarantee directly to DGM (F&A)C, SAIL-Bokaro Steel Plant, Bokaro Steel City-827001, Bokaro, Jharkhand with a covering letter requesting to compare with the original receipt from the supplier/contractor and confirm that it is in order.

As and when the issuing branches receive communication from SAIL-Bokaro Steel Plant requiring bank's confirmation for having issued the guarantee, the concerned bank branches must send the Confirmation letter to the concerned authorities promptly without fail.

24. MSMED Clause: The tenderers who are registered as Micro/small/Medium Enterprises with prescribed authority under Micro, Small and Medium Enterprises Development Act-2006 are required to submit copy of the registration certificate and indicate the entrepreneur Memorandum number (12 digit number) along with the techno-commercial bid. In case such details are not provided it will be presumed that the enterprise is not a Micro, Small and Medium Enterprise as per the provision of the above Act and consequently they are not eligible to the benefits admissible under the Act. In this context the tenderers are to fill up the following column:-

Whether the tenderer is registered as _____ : Yes/No
Micro, Small or Medium Enterprise under MSMED Act 2006

If yes, furnish entrepreneur Memorandum number (12 digit number) and enclose copy of registration Certificate issued by the prescribed authority under the ACT.

25. Arbitration:

- For PSU Suppliers the Arbitration shall be in accordance with the provisions of the memorandum issued by BPE.
- For other than PSU suppliers the arbitration shall be in accordance with the procedure laid down in SAIL-P/1.

26. Legal Jurisdiction: All suits and legal proceedings by or against SAIL, BSL in any matter arising out of the tender shall be triable only by the appropriate civil court at Bokaro Steel City.

27. Deductions From Contract Price: All costs/charges/damages or expenses which the Purchaser may have paid, for which under the contract the Supplier is liable, may be deducted by the Purchaser from any money due or becoming due to him under the contract or may be recovered by action of law or otherwise from the Supplier.

28. SA-8000 requirements:

"BSL would prefer to conduct business with vendors who implement the requirement of SA-8000 (Social Accountability System) and would like to have access to their premises to assess extent of their implementation."

29. Exception to the Tender Document: SAIL, BSL in its sole discretion, unconditionally and without having to assign any reason, reserves to itself the right:

- a) To accept or reject the lowest offer or any other tender or all the tenders

Tender Number: **BSL/PUR/OTE/P62/180/7000003439**

b) To accept any tender in full or in part.

30. SAIL reserves the right to:

a) Re-tender (or) to extend the due date of submission of offer, if response to tender is not adequate or otherwise.

b) Accept or reject any offer / all offers in full or part at any time at any stage without assigning any reasons whatsoever and without any damage / compensation thereof to the Bidders.

c) Modify the tender documents at any stage before the due date of tender. The Bidders are advised to note the any updated information in the website from time to time.

31. The supplier is to declare whether the proprietor or any partner of the firm or Director of their company as the case may be has any relation with any employee working in BSL and if so give the name of the employee and the relationship, and also whether any of them has a relationship within the meaning of Section 6 of the Companies Act 1956, with any of the Directors of Steel Authority of India Limited and if so give details.

32. It shall be the responsibility of the persons submitting the tender to ensure that the tenders have been submitted in the formats and as per the terms and conditions prescribed in the SAIL website and no change is made there in before submission of their tender. In the event of any doubt regarding the terms and conditions/formats, the person concerned may seek clarification from the authorized officer of SAIL.

33. For any clarifications you may contact Sh Ravikant Tiwari, Dy. Mgr (Purchase) at
Mob: 08986873221.

Tender Number: BSL/PUR/OTE/P62/180/7000003439

Section 2

◆ Item Details

Material No. - **60211101100152** Qty.: **1Nos.**

Item text : **ROTATING ELEMENT ASSY FOR ID FAN AS PER DRAWING NO. M08-0212**

Tentative Delivery Schedule: **31.05.2015**

- ◆ **Inspection Plan:** 1.Stage Inspection + Pre Dispatch Inspection –Waived;
2. Material received Inspection at stores a) Visual Inspection b) Verification of Documents
3. Certificate required: a) Guarantee Certificate, b) Test Certificate

ELIGIBILITY CRITERIA FOR OPEN TENDER ENQUIRY CATEGORY-MECHANICAL ITEMS

1.1 FOR INDIGENOUS MANUFACTURER

THE TENDERER SHALL SUBMIT ISO CERTIFICATE/THE CERTIFICATE FROM ANY GOVT./GOVT. AUTHORIZED AGENCY TO SHOW THAT THE BIDDER IS A MANUFACTURER OF "ID FAN ASSY, MADE OF TITANIUM GRADE-7 PALLADIUM STABILIZED MATERIAL AND OTHER TECHNICAL DETAILS AS PER REF: DRG. NO. M08-0212 TO BE USED IN HCL REGENERATION PLANT.

- 1.1.1 THE INTENDING INDIGENOUS TENDERER SHALL SUBMIT COPIES OF PURCHASE ORDER & EXCISE INVOICE IN SUPPORT OF SUPPLY OF " ID FAN ASSY, MADE OF TITANIUM GRADE-7 PALLADIUM STABILIZED MATERIAL AND OTHER TECHNICAL DETAILS AS PER REF:DRG. NO. M08-0212 TO BE USED IN HCL REGENERATION PLANT.TO ANY OF THE FOLLOWING ORGANIZATION DURING LAST 07 YEARS FROM BID INVITATION DATE.

Government Organization

PSU

Public LimitedCompany/Private Ltd. Company

Joint Venture Company, where at least one partner is Government Organization/ PSU.

1.2 FOR FOREIGN MAUFACTURERS

THE INTENDING TENDERER SHALL SUBMIT COPIES OF PURCHASE ORDER & EXCISE INVOICE/COMMERCIAL INVOICES WITH BL/AWB IN SUPPORT OF MANUFACTURING AND SUPPLY OF " ID FAN ASSY, MADE OF TITANIUM GRADE-7 PALLADIUM STABILIZED MATERIAL AND OTHER TECHNICAL DETAILS AS PER REF:DRG. NO. M08-0212 TO BE USED IN HCL REGENERATION PLANT, SUCCESSFULLY BY THEM TO THE COUNTRY OTHER THAN THEIR HOME COUNTRY (HOWEVER INDIGENOUS BIDDER MAY SUBMIT COPIES OF PO AND RESPECTIVE INVOICES AGAINST SUPPLY IN INDIA) TO ANY OF THE FOLLOWING ORGANIZATION DURING LAST 07 YEARS FROM BID INVITATION DATE

Government Organization

PSU

Public LimitedCompany/Private Ltd. Company

Joint Venture Company, where at least one partner is Government Organization/ PSU.

Tender Number: **BSL/PUR/OTE/P62/180/7000003439**

- 1.2 In support of successful completion of Purchase Orders mentioned and submitted by the Tenderers as required in para 1.1, they shall submit performance certificate from the Purchaser or submit a #Self Attested Declaration# that the items supplied against above Purchase Orders has no adverse report from the Purchaser as on Bid Submission date and above Purchase Order is a regular order, not a trial order.
- 1.3 In case the supply is completed indirectly, then the Tenderer has to submit relevant documents to establish that the end user of the item supplied against the above Purchase Order is amongst the four types of Organizations mentioned above.
- 2.1 To assess financial capability, the tenderer shall submit Audited Annual Balance Sheet for any consecutive three of last four years from the Bid Invitation Date .The average annual turnover of the Firm for any consecutive three of last four years shall be equal to or more than Rs.63 lakh
- 2.2 Provision for the Firm who has started business since last two years:
Case-I. Turn Over value is in increasing trend, then average of the two turn over values must be equal to or more than Rs.63 lakh
Case-II. Turn Over value is in decreasing trend, then lower of the two turn over values must be equal to or more than Rs.63 lakh
- 2.3 Provision for the Firm who has started business since last one year only: 50% of the turn over value must be equal to or more than Rs.63 lakh
- 3.0 The Tenderer is required to submit Self Attested Photo Copies of documents in support of their eligibility and experience along with Techno Commercial bid. In addition, bidder shall submit an affidavit in enclosed format (Annexure-A) declaring that the documents submitted by them are genuine.
- 4.0 BSL reserves the right to call for original documents for verification at any time during tendering, evaluation and/or the execution of the Contract. In case of any document/information, submitted by bidder is found to be false or containing and misrepresentation of having any fraudulent declaration in it, then in such eventuality, legal action(including cancellation of contract, banning of business dealing, damages, criminal proceedings etc.) as deemed fit may be initiated by BSL against the bidder.

Tender Number: BSL/PUR/OTE/P62/180/7000003439

ANNEXURE - A

Format for Affidavit

Affidavit

I -----, son/daughter of Sri -----
-----, Aged ----- years, resident of -----
P.O. -----, District -----, State -----
do hereby solemnly affirm that
i) I am ----- (designation/authority) in M/s ----- (Name of the firm).
ii) I confirm that all documents submitted against the Tender No. -----
Due on ----- in support of the Eligibility Criteria are genuine.
iii) I undertake to produce all documents in original for verification as and when asked for the same by BSL.

Solemnly affirmed & declared before me by Deponent (s) who is/are identified by ----- ----- ----- -----	The declaration made herein above are true to our best of knowledge, information and belief & signed at ----- on ----- ----- Deponent (s)
---	---

Section – 3

1.0 Brief description of the tender processing for On-line Reverse Auction is given below:

1. Tenderers submit their techno commercial bid along with all the required documents as per the terms of enquiry, which are opened on the due date of opening of quotation.
2. All the tenderers whose offers are found techno-commercially acceptable become eligible for participating in price bidding through On-line Reverse Auction over Internet.
3. Non-placement of bid by an eligible bidder during the Reverse Auction event may adversely affect consideration of the bidder for the subsequent RFQ's.
4. The Mjunction would intimate Date & Time for Start of Reverse Auction & duration of auction to the tenderers in advance. Login ID & Password specific to each tenderer is given and demonstration of bidding (On-line) process is given to enable each tenderer fully understand the process of bidding On-line.
5. Thereafter, at scheduled time the screen for On-line bidding is launched wherein the supplier would put in their best offers through On-line bids by which the Start Bid Price can be reduced by the tenderers to secure orders for the supply of items/services. Decrement is also indicated

Tender Number: BSL/PUR/OTE/P62/180/7000003439

along with the start bid price, which is the minimum amount or it's multiple by which the rate (start bid price) can be reduced by the tenderers.

6. All eligible tenderers having password can view the bidding on the computer screen and also enter their prices any number of times during the duration of bidding.
7. If it has been decided at tendering stage to distribute the tendered quantity to more than one supplier then after conclusion of reverse auction a screen for online matching of lowest price by all tenderer other than the L1 bidder, would be launched. Bidders other than L1 can confirm matching on L1 price on the screen.
8. The quantity would be distributed among the bidders based on the ranking of bidders at the conclusion of reverse auction and order would be placed on predetermined no. of parties from among the bidders who have bid and matched L1 price.

2.0 Service Provider and the Issuance of RFQ

- 2.1 Steel Authority of India Limited has engaged the services of its Joint Venture Company M/s mjunction services limited (MJ) for conducting the Reverse Auctions. MJ is fully authorized to give clarifications / coordinate with the suppliers on behalf of Steel Authority of India Limited with respect to the conduct of Reverse Auction for the items/services mentioned in this Enquiry.

The contact details of the Mjunction are as follows:

Contact Details	
mjunction services limited Purchase Dept. ,3rd Floor , AdmnBldg, IspatBhawan Bokaro Steel Plant, Bokaro-827001, ☎ :09234302180 Fax : 06542 – 220050 Mr. Ankitkumar (ankit.kumar@mjunction.co.in) Mob: +918873002740	mjunction services limited Godrej Waterside Tower 1,Block DP,Plot -5 3rd floor ,Sector-5 SaltLake , Kolkata Mr. Manish Nandwana (manish.nandwana@mjunction.in) Mob : +919163348165

- 2.2 Suppliers who are acceptable to Steel Authority of India Limited and who accept all the Terms and Conditions shall be intimated by M/s mjunction services limited to participate in the Reverse Auction.
- 2.3 The RFQ document shall be sent by SAIL (Bokaro Steel Plant) to the selected tenderers. Simultaneously a copy of the same shall be given to mjunction to contact the tenderer(s). mjunction will explain the Reverse Auction process to all the prospective bidders and clarify issues, if any. It will be the responsibility of the tenderers to get themselves acquainted to their satisfaction with the On-line bidding process by thoroughly interacting with the mjunction. Only SAIL, BSL will be empowered to approve any deviations from the RFQ document asked for by the Supplier.
- 2.4 Vendor Enablement- Mjunction shall have the responsibility of familiarizing the bidders with the Reverse Auction Process. (Including training to the vendors).

3.0 Participation in On-line Reverse Auction for price bidding:

- 3.1 Tenderers will be required to participate in On-line Reverse Auction over Internet for price bidding.
- 3.2 The **General rules & regulations** are given in point no. 4 **and definition of Key Terms of Reverse Auctions** is given in point no. 5.

Tender Number: **BSL/PUR/OTE/P62/180/7000003439**

- 3.3 The key features for participation in a Reverse Auction are given below:
- a. The Reverse Auction will be conducted on mjunction's platform. Mjunction shall intimate schedule of the Reverse Auction to all the techno-commercially acceptable tenderers.
 - b. The start bid price, minimum decrement and bid time shall be intimated to all techno-commercially acceptable tenderers.
 - c. There would be an auto extension of bid time in case bids are placed during last three minutes of the indicated bid closure time. The auto extension rule will extend the bid time by a period of three minutes till bids continue to get placed or the buyer decides to terminate the Reverse Auction.
 - d. All bidders should nominate a person who would be the authorized 'BIDDER' (i.e., the person who is authorized to bid in Reverse Auction on the firm's behalf - **Form 1 to be filled for authorization & sent with the Techno Commercial Bid**). The "USER-ID" and "PASSWORD" will be given to this person only. The Mjunction will intimate a secure and confidential Login ID and Password specific to each tenderer, for participating in the Reverse Auction. The user ID and Password shall be intimated to the bidder before the reverse auction.
 - e. During the Reverse Auction, bidders have to quote for all items and for the entire quantity of all the item(/s) in a Lot, else their bid will not be accepted for that Lot. Bidders shall not be allowed to quote for part quantity of a lot. However, SAIL reserves the right to distribute the quantity of a lot among multiple suppliers.
 - f. During the Reverse Auction, suppliers shall be allowed to revise their price and bring it downward only. **Bidders are not allowed to quote above the Start Bid Price.**
- 3.4 All Bidders have to confirm through a letter/ fax (033-2288 3279) to the mjunction, their last quoted prices (**Form 2 - to be filled after the reverse auction & sent & not with the techno commercial bid**) for each lot within 4 (four) hours of concluding the Reverse Auction. They also need to mention in the same letter, if they have matched L1 prices on-line for any of the Lots, if offered to match.
- 3.5 All Bidders are advised to quote from a reliable Internet facility, as neither SAIL nor MJ would be responsible for any failure in the Internet connectivity during the bidding.
- 3.6 It is to categorically state on behalf of M/s SAIL, and M/s Metal junction that the Bidders need not pay any fee towards training for actual bidding or any other service with regard to this tender etc., in the Reverse Auction and the Bidders need not subscribe to any of the services in lieu of participation in the Reverse Auction.
- 3.7 Written Acceptance in-toto to all the Terms & Conditions mentioned in this document is a pre-requisite for securing participation in the On-line Reverse Auction conducted by Metal junction on behalf of Steel Authority of India Limited for the products required as per this RFQ.

4.0 The price bid evaluation process shall comprise of two key elements – L1 definition and order splitting. The emergence of L1 vendors in the Reverse Auction:

- 4.1 A single value, landed cost net of VAT (LCNC or LCNV) shall be quoted for each lot/market.
- 4.2 Bidding will be done in LCNC (Landed Cost Net of Cenvat) OR LCNV (Landed Cost Net of VAT) for Jharkhand based bidders. The material is to be delivered at the BSL Plant Store.
 - a) **LCNC** rate to include Base Price (Ex Works + packing and forwarding) + Excise Duty @ 10% (as applicable) + (Education Cess @ 3% on ED) + ST (As Applicable) + freight + insurance+ entry tax as applicable – Cenvatable ED

Tender Number: BSL/PUR/OTE/P62/180/7000003439

b) LCVN rate to include Base Price (Ex Works + packing and forwarding) + Excise Duty @ 10% (as applicable) + (Education Cess @ 3% on ED) + JVT (As Applicable) + freight + insurance – Cenvatable ED - Input Tax credit (ITC) on account of VAT.

Present Input Tax Credit is as under

VAT AMOUNT

14%
5%

ITC Available

100% on 10% VAT 65.24 % on 4% VAT
100 on 1% and 65.24 % on 4% VAT

- 4.3 Item wise Price break-ups will be required to be furnished by the L1 tenderer (in such a manner that the quoted item wise price does not exceed the estimated prices as also the lot price LCNC or LCVN . The bidders shall submit their detailed price break-up for all taxes and duties , within two working days of the closure of Auction , to mjunction (033-22883536 and 06542 -226132 , kind attention : Mr. Manish Nandwana , Sr. Manager with a copy to -----, (Purchase) IspatBhawan , Bokaro Steel Plant , Bokaro -827001 (Fax no. 06542 -240185 , 240227.

5.0 The General Rules and Regulations provided herein that govern the conduct of On- line Reverse Auctions operated by mjunction services limited.

INTRODUCTION

The General Rules and Regulations provided herein that govern the conduct of On-line Reverse Auctions operated by mjunction services limited. These rules cover the roles and responsibilities of the parties in the On-line Reverse Auctions on the Mjunction platform. **Acceptance in-toto to these General Rules and Regulations is a pre-requisite for securing participation in the On-line Reverse Auctions on the Mjunction platform.**

Role of mjunction

Mjunction is the service provider providing the forum for conducting the reverse

auction, the role of Mjunction as the agency providing the auction engine would include:

- Input of the details of the auction items and defining of the bidding rules as desired by the client.
- Providing access to the approved bidders to participate in the auction
- Enhancing bidder awareness of and comfort with the auction mechanism and bidding rules.
- Summarizing of the auction proceedings and communication of the outcome to the client.

The responsibility for fulfillment of the contract rests between the bidders and the client and **mjunction** shall have no liability on this account.

Role of the Bidder

The role of the bidder is outlined below:

The bidder would participate in the Reverse Auction with the aim of bidding to secure the auctioned item in the auction (being selected for supplying the client's requirement in a Reverse Auction).The bidder would be provided access to the Auction through a User Id protected by a password. The bidder needs to ensure that the User Id and password is not revealed to unauthorized persons.

Tender Number: BSL/PUR/OTE/P62/180/7000003439

Access to the auction mechanism shall be provided to all the approved bidder subsequent to obtaining their written consent to the General Rules & Regulations. In the event of winning an allotment in the auction mechanism, the bidder shall commit to fulfill outlined obligations under the contract.

Bidding Rules:

The Bidding Rules refer to the information and terms defined specifically for a particular Reverse Auction. The purpose of the Bidding rules is to provide approved bidder with the information and terms specific to the auction in which they are bidding. This would include:

Start Time and duration of the Reverse Auction.

Any extension of the duration of the auction in the event of bids being received towards the end of the pre-specified duration.

Reserve Price (if specified)

Minimum & Maximum Bidding Quantity (if specified)

Price Decrements and any reduction in the price decrements in the auction in the event of inactivity

Other attributes (informational/non-negotiable in nature)

Participation in the auction process presumes complete awareness and understanding of the bidding rules.

Conduct of the Reverse Auction

The Reverse Auction shall be conducted on pre-specified date.

mjunction retains the right to cancel or reschedule the Reverse Auction on any of the followings reasons:

Some of the confirmed bidders are unable to access the module due to infrastructural problems such as sustained power failure or telecommunication breakdown.

Bids are received but above the Start Bid Price

The duration of the Reverse auction may also vary from the pre-specified period of time on account of termination of the auction by **mjunction**:

- On the advice of the client, or,
- On its own accord in case of situations where it is felt that continuance of the auction proceedings is prejudicial to the smooth conduct and / or integrity of the auction process.

Liability of mjunction:

mjunction shall not be liable to the client / bidders in the auction or any other person(s) for:

- Any breach of contract by and party in the fulfillment of the underlying contract.
- Any delays in initiating the online auction or postponement / cancellation of the online auction proceedings due to any problem with the hardware / software / infra structural facilities or any other short comings.

Confidentiality Clause:

mjunction undertakes to handle any sensitive information provided by the client or confirmed bidders for the reverse auctions conducted on the **mjunction** platform with utmost trust and confidentiality.

Tender Number: BSL/PUR/OTE/P62/180/7000003439

Jurisdiction

Any disputes relating to the online reverse auction module shall be subject to the sole jurisdiction of Kolkata courts only to the exclusion of any other court.

Right of the client

SAIL reserves the right to fully / partly accept the bids or completely reject the same.

5.1. Definition of Key Terms – Reverse Auction

Reverse Auction

Reverse Auction is used to procure items/services, where the requirement for one/more Markets of an item is stated and the participants are required to bid down the price to be selected to supply the requirement.

On-line Reverse Auctions

On-line Reverse Auctions refer to those Reverse Auctions conducted through the Internet with simultaneous bidding by the bidders (from one or more locations). In other words, the venue for the auction is on an Internet website/ platform. The Mjunction website (<http://auction.mjunction.com>) or any other URL assigned by Mjunction would constitute the venue for the purpose of the on-line auction.

Award at the Reverse Auction

The bidder quoting the lowest price is normally allotted the item/service.

Client

Client is SAIL who has contracted mjunction to conduct such Reverse Auction. In case of Reverse Auction, the purpose would be to meet their requirement for item/s from among the sellers desiring to sell the items to the Client.

Bidder

Bidder is the individual/business entity participating in the Reverse Auction, intending to supply the item/s to the Client. To be become a Bidder in the auction, a business entity has to secure client approval for participation and also provide written assent to the General Rules and Regulations

Auction Engine

Auction Engine refers to the software that encapsulates the entire auction process, processing logic and information flows. mjunction is the sole owner of the auction engine and retains exclusive right over the utilization of the same.

Preview Time

Preview Time refers to the period of time that is provided prior to the commencement of bidding. This is to facilitate approved participants to view the auction details such as item specifications, bidding details and bidding rules. The purpose is also to familiarize participants with the functionalities and screens of the auction mechanism. It is not mandatory for mjunction to provide Preview Time.

Start Time

Tender Number: BSL/PUR/OTE/P62/180/7000003439

Start time refers to the time of commencement of the conduct of the On-line auction. It signals the commencement of the Price Discovery process through competitive bidding.

Duration of the Reverse Auction

It refers to the length of time the price discovery process is allowed to continue by accepting bids from competing bidders. The duration of the auction would normally be for a pre-specified period of time. However, the bidding rules may state the conditions when the pre-specified duration may be extended/ curtailed. The conditions include:

- Automatic extension in the event of bids being entered towards the end of the scheduled duration to facilitate the other bidders to view and react to the bid.

Auto Extension of the Auction Timings

In the event of bids in the last few minutes of the scheduled bid time, the Bid Timings are automatically extended for a specified period from each such bid. Such Auto Extension shall continue until no bids are placed for the specified period (Engine remains inactive for the specified period). The Inactivity Time for Auto Extension purpose is normally 3 minutes. Mjunction however retains the right to change the same. The Inactivity Time applicable for the particular On-line Bid shall be communicated to the bidder if it will be set to a value less than 3 minutes.

End of the Reverse Auction

End of the Auction refers to the termination of the bidding event signaling an end to the price discovery process.

Auction Report

mjunction would provide an Auction Report to the Client containing a summary of the bidding event and outcome. The Auction Report would constitute the official communication from mjunction to the client about the outcome of the Reverse Auction.

ID and Password - Password and ID shall be given to all the eligible by the mjunction for enabling the bidder to participate in the Reverse Auction.

Start –Bid Price – Start Bid Price is the Maximum Price, which will be accepted by the Reverse Auction engine. Supplier have to quote a price lesser than the Start Bid Price for participating in the Reverse Auction. The computer shall not accept Price higher than Start Bid Price for a lot. Bidding will start at start Bid Price to be intimated in advance to the vendors eligible for bidding. This will be put up on the site and will also be communicated in advance through Fax/ email.

Minimum Decrement- Minimum decrement is the minimum amount a supplier has to reduce in order to beat a higher bid. For example if a bidder bids Rs 10,00,000/- for a Market, others, in order to beat this bid, have to quote a lower price with a minimum decrement say of Rs 2,500/- i.e. in order to be eligible they have to quote Rs. 9,97,500/- (or lower) for the same Market. This minimum decrement shall be pre-decided by Steel Authority of India Limited and will be in-built in the auction engine.

6.0 Mjunction retains the right to extend or cancel or reschedule the reverse auction on any of the following reasons:

Sl No	Circumstance	Action
-------	--------------	--------

Tender Number: **BSL/PUR/OTE/P62/180/7000003439**

01	Auto Extension Of Bidding Time	ONLY in the event of any bid being placed in the last 3 minutes of the scheduled bidding time, the bidding time shall automatically extend by 3 minutes from each such bid. This Auto Extension mechanism remains activated until a continuous inactivity period (i.e. no bids being placed by any bidder) of 3 minutes is reached at which point the market shall close
02	Cancellation of event / bid	<ol style="list-style-type: none"> 1. The number of confirmed bidders is deemed insufficient to conduct the reverse auction. 2. On Advice of the Buyer 3. MJ on its own accord - in case of situations where it is felt that continuance of the auction proceedings is prejudicial to the smooth conduct and/or the integrity of the auction process. 4. Cancellation/ premature termination of the reverse auction with/ without a subsequent rerun of the auction on a mutually decided date between Client and MJ. 5. Cancellation of a wrong bid 6. Locking a bidder's account (suspension of operations in the account)
03	Poor Participation	<ol style="list-style-type: none"> 1. Manual extension carried out if less than 10 bids received 2. Reserve / expected price not met. 3. It is determined that one or more bidders have submitted bids which are clearly below Cost 4. On the advice of the Buyer
04	Unable to access the module due to infrastructural problems - Internet Problems being reported by bidders	<ol style="list-style-type: none"> 1. Manual extension carried out till connectivity restored or MJ will bid on behalf of bidder after obtaining suitable authentication. 2. The number of extensions and the time involved in each extension is on the judgment of the auction controller concerned.
05	MJ server not able to connect to the Internet cloud	To the extent possible, all auctions will be extended until the problem is resolved/ internet connectivity of MJ machine improves. Ability to extend depends upon time available, as also ability of MJ staff to connect to the MJ machine.
06	Power failure/ Planned power shutdown in his area reported by an interested supplier	MJ will bid on behalf of bidder after obtaining suitable authentication. (The party will inform his minimum price and will also inform his user id and password) Manual extension may be involved if the call is received just before closure, and MJ staff does not have sufficient time required to make a bid.
<p>At the request of the Client, mjunction may permit bidding through a combination of online and offline means (offline means including phone/fax/email). However in such event, mjunction would not be responsible for any errors in transmission or entry of the information received in the offline medium. It must be expressly understood that such facilities if and when extended are only for the convenience of bidders and, while reasonable care and caution shall be taken by mjunction, the ultimate responsibility for the same shall rest with the bidder/s.</p>		

7. Training Module

STEPS TO PERFORM FOR BIDDING IN AN ON-LINE REVERSE AUCTION

Tender Number: BSL/PUR/OTE/P62/180/7000003439

Welcome to the Online Sourcing Platform of buyjunction - <https://auction.buyjunction.in>

CONTACT DETAILS DURING AUCTION:

+91 33 66011721 | +91 33 66011722 | +91 33 66011723 | +91 33 66011724 | +91 33 66011727 | +91 33 66011728 | +91 33 66011721 | +91 33 66011729 (Country Code: 91 I Area Code: 033)

Contact details on queries related to the bidding process:

MrsRiti Mukherjee	Landphone: +91 33 66031736 Email: Riti.mukherjee@mjunction.in
MsSoumiSrimani	Landphone: +91 33 66031781 Handphone: +91 9163348299 Email: soumi.srimani@mjunction.in
Ms.BingyasiniPradhan	Landphone: +91 33 66031783 Handphone: +91 9163348173 Email: bingyasini.pradhan@mjunction.in
MrsSharmistha Mukherjee	Landphone: +91 33 66031735 Email: sharmistha.mukherjee@mjunction.co.in
MsDebarati Bose	Landphone: +91 33 44091825 Handphone: Email: debarti.bose@mjunction.in

Fax Number:	+91 33 66011725 (Country Code: 91 Area Code: 033)
--------------------	---

Tender Number: BSL/PUR/OTE/P62/180/7000003439

Standard Instructions:

- | |
|---|
| <ul style="list-style-type: none">• During the Auction please contact the Auction Room nos. (as stated above)ONLY for any assistance/clarification regarding online bid submission. All calls to the auction room are recorded. Calls made to any other contact numbers or mobiles (hand phones) will not be entertained during the auction period. |
| <ul style="list-style-type: none">• Be active during bidding. Keep your contact nos. free from any other calls so that our representatives can reach you easily whenever required. |
| <ul style="list-style-type: none">• Ensure stable connectivity. Manual Extensions (forceful extensions) will not be provided at the request of a bidder. M/s mjunction services limited (buyjunction) or the Client (company on whose behalf the online negotiation is being conducted) will not be responsible for any dis-connectivity or infrastructural failure at your end. |
| <ul style="list-style-type: none">• Keep your email inbox open to receive any files, if sent, during the event. |
| <ul style="list-style-type: none">• Mjunction recommends to bid at least 3 minutes prior to auction closing time to avoid any last minute bid placement . Bidders placing their bids at the last minute will be doing so at their own risk. |
| <ul style="list-style-type: none">• All organization should note that the executive of the participating organization placing bids online shall be treated as an authorized representative of the organization for placement of bid on behalf of their organization. |
| <ul style="list-style-type: none">• You need to change your password to keep it secure. mjunction or client will not be responsible for any misuse of your Login ID and password. |
| <ul style="list-style-type: none">• Multi log in using the same User ID & Password is not permitted. Please note that you can login with your user id and password from one connection only. Simultaneously logging in using the same user id and password is not possible. In case simultaneous login happens then second logger will receive a message that some body is already logged in & in case you are still interested to login the first person will be logged out. |
| <ul style="list-style-type: none">• In the event when the stage-2 (online reverse auction / dynamic bidding) is initiated considering the L1 of the previous stage (Stage – 1: Online Sealed Bid event) as the start bid price and the L1 price is accepted by a bidder other than the bidder who placed the L1 bid in the stage-1 and further if there is no more bids, the system shall declare the bidder who has placed / accepted the start bid price in the stage – 2 as the L1 bidder of the event. For e.g – Bidder A is the L1 bidder in stage – 1 and in stage – 2 the L1 bid is considered as the start bid price. Now in stage – 2, bidder – B accepts the start bid price and there are no further bids in this stage. In such case Bidder – B will be considered as L1 as Bidder – B has accepted the price in stage – 2. However, in case there is not a single bid in stage – 2 where the start bid price considered is the L1 of stage – 1, client shall reserve the right to place the order to L1 bidder of the stage 1 (online sealed bid). |

STEPS TO PERFORM FOR BIDDING IN ONLINE SOURCING PLATFORM OF buyjunction

1. Connect to the Internet.
2. Launch Internet Explorer browser.
3. In the address bar, type the path <https://auction.buyjunction.in> & click on “Log in for Online Auctions” located on top right side of the screen.

For practicing use the following Login Id & passwords:

Tender Number: BSL/PUR/OTE/P62/180/7000003439

Please do not change the demo passwords.

	Demo ID	Password
01	100000	100000
02	100001	100001
03	100002	100002
04	100003	100003

For the actual event use login ID provided by us.

AFTER LOGIN INTO THE SITE WITH YOUR USER ID, CHANGE PASSWORD TO CONTINUE.

➤ **UPDATE PROFILE**

To update profiles of **User & Organization** , click on right side of screen. Please keep the same updated always.

➤ **DOWNLOADING DOCUMENTS**

On the left pane of the screen click on “**DOWNLOAD**”. Click on respective hyperlink to get the relevant document.

➤ **IMPORTANT MESSAGES**, if any, during the event will be flashed on top of the screen.

A. TO PARTICIPATE IN ONLINE REVERSE AUCTION

4. Click on **BID (S)** to proceed for auctions.
5. Click on **LIVE AUCTION** to participate in bidding.

The screen has two parts horizontally divided – **Bid Summary Screen & Bidding Screen.**

6. **Bid Summary Screen:** Bid Summary Screen (Right Side Screen) will provide the latest update of all the running markets. It refreshes automatically to provide you the latest market status, current market price. *This is viewable only for those items where you have placed a valid bid which is equal to or less than the Start Bid Price.*

7. **Bidding Screen:** Choose the item / items you want to give your price by entering the price amount in the respective box under “**NEW BID**” and then clicking the respective check boxes in the extreme left column. Next click on the “**SUBMIT**” button placed at the left bottom of the screen.

The bid to placed can be of two types – Normal Bid & Proxy Bid.

Normal Bid is a direct bid being placed manually.

Proxy Bid : This is the most preferred way to bid. The lowest value that you can offer to supply is fed in the system for the system to bid on your behalf. This value is not known by any other bidder and rests at the backend of the system. This is a feature provided to you to keep you:

- a. the leading bidder till the lowest bid value fed in the system till some other bidder places a bid lower than yours.


Tender Number: **BSL/PUR/OTE/P62/180/7000003439**


- b. safeguards you from any dis-connectivity /infrastructural failure (power, computer, link, slow speed etc) or other problems.
- c. Where more than one Market/Lot is running simultaneously
- d. Pre-occupied and not in a position to put normal bids

How to activate: Simple. Place your lowest bid value under “NEW BID” and click on the check box under “PROXY” (A tick mark will appear). Then select & submit the bid. Once the proxy is activated the bids are placed automatically as per the minimum decrements up to the limit to which you have activated the proxy. The lowest value of your proxy bid amount is not visible by any other bidder.

If two bidders activate two different proxy amounts, the market will come to a bid value which is lower of the two.

Example: Suppose, the current bid in the market is Rs.1500 and the min. decrement is Rs.10 and you have activated proxy till Rs.1450. Now say another bidder places a bid of Rs.1480, the system automatically bids Rs.1470 on your behalf at the same time and keeps you as a leading bidder.

“DO REMEMBER THAT TILL A HAMMER  APPEARS ON YOUR SCREEN YOU ARE NOT A LEADING BIDDER.”

8. A message will appear under “Result”. If the bid is a valid or accepted bid, you will now be able to see the market status on the top screen.
9. If your bid is the **Leading bid**, then the picture of a  hammer will appear on the top screen. If not repeat the step 7 to improve your bid to be in the winning position. **Bids need to placed in multiples of Bid decrement only.**
10. It is possible that more than one supplier’s same lowest price is accepted in the system. This becomes a TIE BID. The position/Rank will be decided on the basis of time. This happens when a proxy bid of one supplier reaches the threshold limit and a normal bid of the same value from another supplier is placed. Only one bidder will see the hammer in the screen. Hence the other bidder needs to improve the price to see the hammer in the screen and be in a winning position.
11. The On-line Event of the particular item stops at the close time mentioned as per the schedule if there is no bid in the auto extension minutes of the close time. If there is a bid in the auto-extension time, the close time will automatically be extended by auto-extension time and so on till no further bids are received in the system. This is due to a “Auto Extension mechanism” working in the system. However if mjunction or the client feels that the price obtained is not appropriate or for any other reason under mjunctions / clients discretion, the close time may be manually extended. However for SAIL events, time may be extended when there is no any bid, single bid or technical failure of our server situation.
12. New Lots/Markets launched will appear on the top screen. For submitting your bid in new lots, click again on BID (S) and then on ADD button to view the new markets and repeat the steps from 7.
13. To “Logout” click the “Sign Out” button at top of the screen.

B. TO PARTICIPATE IN ONLINE SEALED BID

Steps 1 to 5 is same as mentioned above. Directly go to step 7 and place your BEST BID ONCE ONLY. No market status will be available.

C. TO PARTICIPATE IN ONLINE PRICE MATCH

Tender Number: **BSL/PUR/OTE/P62/180/7000003439**

Steps 1 to 5 is same as mentioned above. Directly go to step 7. The displayed Bid Price cannot be changed. Only select the check box and SUBMIT the bid to acknowledge matching the displayed price. No market status will be available.

VIEWING CLOSED AUCTION DETAILS

Click on **BIDS** on the left pane of screen & click on **VIEW, CLOSED AUCTIONS** & then **CODE** to check closed auction details. For each of the Codes the details will appear. The details will be available for maximum of 24 hrs.

“In case you have any complaint/suggestion regarding mjunction’s e-reverse auction, kindly log into <https://auction.buyjunction.in> and use the feedback link given on the top left hand side of the page .Complaints/Suggestions regarding mjunction’s e-reverse auction received through any other mode will not be treated as formal”

Tender Number: BSL/PUR/OTE/P62/180/7000003439

FORM - 1

(To be submitted on Supplier's Letter Head)

Format for Acceptance of General Terms & Conditions, Commercial Terms and all other Terms of the Reverse Auction

We _____
(Supplier Name)

having registered office at _____
(Address)

agree to all the Commercial, General & other Terms & Conditions listed in the

Enquiry No. _____

dated _____

for procurement of _____ (item) through Reverse Auction.

We confirm that we are in a position to supply material as per the specification given in RFQ. We have also understood the Reverse Auction Process and the Reverse Auction rules and special instructions given in the RFQ. We agree to participate in the Reverse Auction and abide by the rules.

We nominate an executive, whose details are given below, to put the bids on our behalf.
The details of the person authorized to bid on our behalf is as follows.

Name & Designation :

E-mail ID :

Contact phone nos. :

Address :

(Signature & Seal)

Place :

Date :

Tender Number: BSL/PUR/OTE/P62/180/7000003439

FORM - 2

Format for submitting last quoted prices

(To be submitted on Company Letter Head of the Bidder)

(To be sent within 30 mins of conclusion of the Reverse Auction)

To,
mjunction services limited
1,Shakespeare Sarani,
A.C.Market,9th Floor,
Kolkata - 700071
Fax : 033 – 66011720,66133222

Ref: Reverse Auction forfor Bokaro Steel Plant held on

Reference above, we hereby confirm our Market wise last quoted prices in the Reverse Auction held on forfor Bokaro Steel Plant.

Market No.	Last Quoted Price

We also confirm that we will submit item wise price break-up, within two working days from the date of Reverse Auction.

Signature :

Name :

Designation :

Date :

Tender Number: BSL/PUR/OTE/P62/180/7000003439

FORM - 3

**DECLARATION FOR ACCEPTANCE OF TECHNO-COMMERCIAL TERMS AND
CONDITIONS**

This is to certify that We M/s (Name) having registered office at

(Address) _____

agree to all the Techno-Commercial terms and conditions mentioned under Request for Quotation
(RFQ) for **ROTATING ELEMENT ASSY FOR ID FAN** (Bid Invitation no.: **P62/180/7000003439 dt.
07.01.2015**)

We confirm that we are in a position to supply material as per the specification and quantity given in
tender and, shall accordingly submitted price bid as detailed in the RFQ.

We nominate an executive, whose details are given below, to put the bids on our behalf. He will also be
the contact person for any correspondence.

Name: _____

Designation: _____

Tel.No. _____

Mobile No: _____

Fax No.: _____

Date: _____ :

Place _____ :

Signature and Seal of company

Tender Number: BSL/PUR/OTE/P62/180/7000003439

Annexure 1

FORMAT FOR TAXES AND DUTIES

Please use this sheet to specify the Excise duty, Sales Taxes & other duties.

1.	Excise Duty (ED): Applicable/ Not applicable			
2.	Present ED rate, if applicable			
3.	Tariff number			
4.	Excise Registration Number			
5.	Taxes applicable			
	Sales Tax (%)	In figures		
		In Words		
	Other taxes & duties, if applicable, (%)			
	Description	In figures	In words	
6.	Please indicate the following applicable for your company			
	Sales Tax registration number / TIN			
	Central Sales Tax registration number			
	VAT registration number			
	Other taxes registration number			
	PAN number			
	Bank Account number			
	Bank name/Branch name			
	Bank City			

(Signature & Seal)

Name :

Designation :

Place:

Date:

Tender Number: BSL/PUR/OTE/P62/180/7000003439

Annexure - 2

FORMAT FOR BASIC INFORMATION ABOUT THE TENDERER

Enquiry Number: _____

Date: _____

Instructions to fill up the Basic Information:

- (i) Please use this worksheet to specify basic financial/ IR/ Contact information; an authorized person should sign the document at relevant section.
- (ii) Past Industrial Relations track record, please mention if there was closure/ cessation of work at any of your plant(s) in the last 5 years.
- (iii) Use this form as Proforma/ Format. Use additional sheets to provide relevant information.
- (iv) Provide all the certified relevant documents w.r.t claims made in this Form.

1	Company's Name						
2	Ownership Details						
3	Manufacturer/ Distributor/ Dealer						
4	Mention, if PSU/ Joint venture with PSU/ SSI Unit						
5	Incase of PSU - Central PSU or state Govt. PSU						
6	Incase of a Joint Venture, details of % wise equity holding						
7	SSI Unit details, if applicable						
8	ISO Status						
9	Whether product is ISI Marked or as per ISI						
10	Contact Person & Designation						
11	Phone No.						
12	Fax No.						
13	E-mail						
14	Financial details of Turnover & profit for the last 3 years						
15	Major Manufacturing Capabilities						
	Sr. No.	Name & Address	Installed Capacities	Capacity Utilized	Present level Order booking		
					FY 1	FY 2	FY 3
16	The year of inception of the company/ business						
17	Stocking points w.r.t to location of Bokaro Steel Plant						

I hereby certify that all information provided above is correct to the best of my knowledge.

(Signature, name & seal of the authorized person)

Tender Number: BSL/PUR/OTE/P62/180/7000003439

Annexure 3

PROFORMA OF BANK GUARANTEE FOR SECURITY DEPOSIT BOND

(To be executed on non-judicial stamp paper of Rs.100/- to be purchased in the name of the issuing bank)

TO
STEEL AUTHORITY OF INDIA LIMITED
BOKARO STEEL PLANT
ISPAT BHAWAN
BOKARO STEEL CITY-827001 (INDIA)

Bank Guarantee No:

Date:

Letter of Guarantee

1. Whereas <name of the firm> (Hereinafter referred to as the SELLER) and M/s STEEL AUTHORITY OF INDIA LIMITED (Hereinafter referred to as the PURCHASER) has entered into a contract vide Purchase Order no: Dated (Hereinafter called the said Contract) for supply of MT of Dolomite (SMS Grade) to the PURCHASER.
2. We, (Name of the Bank.....) at the request of the SELLER, do hereby undertake and indemnify and keep indemnified the PURCHASER to the extent of Rs.....(5% of the Purchase Order value i.e. Rs.....only) against non supply /any loss or damage may be caused to or suffered by the PURCHASER, by reason or any breach by the SELLER of any of the terms and conditions of the said CONTRACT and / or in the performance of the said purchase order by the SELLER. We agree that the decision of the PURCHASER, as to whether any breach of any of the terms and conditions of the said CONTRACT or in the performance thereof has been committed by the SELLER and the amount of loss or damage that has been caused to or suffered by the PURCHASER shall be final and binding on us and the amount of the said loss or damage shall be paid by us forthwith to the PURCHASER on demand and without protest or demur.
3. We, (Name of the Bank.....), hereby further agree that the guarantee herein contained shall remain in full force and perfect during the period that would be taken for satisfactory performance and fulfillment in all respects of the said CONTRACT and that it shall continue to be enforceable for (a) six months after the date of completion of supply of the said CONTRACT or (b) in event of dispute (s) between the PURCHASER and the SELLER, until such period (s) the dispute (s) is settled fully, whichever date is the latest, and that if any claim accrues or arises us, (Name of the Bank) by virtue of this guarantee before the dates referred to hereinabove, whichever date is the latest, provided that notice of any such claim has been given by the PURCHASER before the dates referred to hereinabove, as the case may be, payment under this LETTER OF GUARANTEE shall be made promptly upon our receiving the notice to that effect from the PURCHASER in demand and without protest or demur.
4. It is fully understood that this guarantee shall become effective from the date of said CONTRACT and that we (Name of the Bank.....), undertake not to revoke this guarantee during its currency without the prior written consent of the PURCHASER.

Contd.... (2)

Tender Number: BSL/PUR/OTE/P62/180/7000003439

(2)

5. We, (Name of the Bank.....), hereby further agree that the PURCHASER shall have the fullest liberty, without affecting in any manner our obligations hereunder, to vary any of the terms and conditions of the CONTRACT by the SELLER from time to time or to postpone for any time or from time to time any of the powers exercisable by the PURCHASER against the SELLER and to forbear or to enforce any of the terms and conditions relating to the said CONTRACT and WE, (Name of the Bank.....), shall not be released from our liability under the guarantee by reason of any such variation or extension, being granted to the SELLER or any forbearance and / or omission on the part of the PURCHASER or any indulgence by the PURCHASER or by any other matter or thing whatsoever which under the law relating to the sureties would, but for the provision, have the effect of so releasing us from our liability under this guarantee.
6. We, (Name of the Bank.....), hereby further agree that the guarantee herein contained is initially valid up to----- and that the same shall be extended further according to the provisions contained hereinabove.
7. We, (Name of the Bank.....), hereby further agree that the guarantee herein contained can be **operable from its Bokaro Steel City Branch** and shall not be effected by any change in the constitution of the SELLER and / or PURCHASER.

For and on behalf of (Name of the Bank.....)

Signature:

Name:

Duly constituted Attorney & Authorised Signatory

Designation with seal:

Tender Number: BSL/PUR/OTE/P62/180/7000003439

Annexure- 4

1. PLEASE READ THE INSTRUCTIONS VERY CAREFULLY BEFORE FILLING THE TEMPLATE DATA SHEET.
2. ALL THE FIELDS IS TO BE FILLED IN THE TEMPLATE AND WHEREVER **NOT APPLICABLE** SHOULD BE CLEARLY INDICATED **N.A**
3. MENTION **ONLY CORRESPONDENCE ADDRESS** ALONGWITH NOTARY ATTESTED DOCUMENTARY EVIDENCE OF ADDRESS ,PREFERABLY DOCUMENTS ISSUED FROM STATE/CENTRAL GOVT
4. IN CASE OF **MSME**,SUBMIT THE NOTARIZED COPY OF **EM PART II**.
5. IN CASE OF **LARGE SCALE INDUSTRY/OTHERS**, SUBMIT THE NOTARIZED COPY OF **INDUSTRIAL ENTERPREUNEUR'S MEMORANDUM**.
6. SUBMIT THE NOTARIZED COPY OF PAN.
7. SUBMIT THE **SRM E-MANDATE FORM** AVAILABLE AT www.sailtenders.co.in->**HOME PAGE**-> **SRM UNDERTAKING AND DECLARATION FORMAT FOR VENDORS OF BOKARO STEEL PLANT**.
8. THE **CORPORATE GROUP/PARENT COMPANY NAME**(if applicable) UNDER WHICH VARIOUS UNITS ARE OPERATING BHEL, ABB etc. IS TO BE GIVEN.

Field Description	Required Data	Character limitation
Name 1 (Vendor Name - first 35 characters)		C(035)
Name 2 (Vendor Name Beyond 35 characters)		C(035)
Address 1 (House No.)*		C(035)
Address 2 (Street1)		C(035)
Address 3 (Street2)		C(035)
PO Box		C(010)
City		
PIN/ZIP code		
District		
State		
First telephone number (with STD Code)		
Fax Number (with STD Code)		
Second telephone number (with STD Code)		
Contact Person Name		
Mobile No		
E-mail Address		
Website		
Type of Vendor		Field Values 1
MSME Status		Field Values 2
Large Scale / Others		Field Values 3
Ownership/Vendor Status		Field Values 4
Existing BSL Vendor Code (Sup-code & Area Code)		
Corporate Group		
Permanent Account Number (PAN)		
Bank account number		
Bank Name		
Branch Code		

Tender Number: BSL/PUR/OTE/P62/180/7000003439

Branch Name		
MICR No of Bank		
IFSC No		
BIS Licenses		
Excise Control Code (ECC) No		
Excise Commissionerate		
Excise Division		
Note: - Character lim. value given in 3rd column is the max no of characters in text to be put into the respective cell/space. - For Field values, refer overleaf.		
Excise Range		
Excise Registration Number		
Central Sales Tax Number		
Employee State Insurance (ESI) Registration No		
LST/VAT Registration No		
Tax Identification No (TIN)		
Service Tax Registration Number		
ISO cerification		Field Values 5
ISO validity Date (in the form of DD-MM-YYYY)		
SA 8000 Status		Field Values 6
Electrical License No		
Electrical License Validity Date (in the form of DD-MM-YYYY)		
Labour License Date (in the form of DD-MM-YYYY)		
Labour License No		
Loading Railway Station		
Regional Provident Fund Commissioner (RPFC) No		
Board of Trustee (BOT) No		
Note-Write 'NA' if not applicale.		
References		
In the third column where ever "Field Values" are mentioned one of respective Dropdown/Choice values as given below are required to be filled in:		
Dropdown/Choice Field Values	Respective Field Value No	
Manufacturer, Trader, Dealer, Service Contractor, Indian Office, Indian Agent, Foreign Agent	Field Values 1 -Type of Vendor	
MICRO,SMALL,MEDIUM	Field Values 2	
Yes/No	Field Values 5 & 6 - ISO certification, SA 8000 status	
Large Scale,Others	Field Values 3 -Large Scle,OTHERS	
CPSU,SPSU,Central Govt,State Govt,Proprietorship,Partnership,Private limited,Public limited,NGO	Field Values 4- Ownership/vendor Status	
Yes,No	Field Values 5,6 - ISO/SA 8000 status	

Tender Number: BSL/PUR/OTE/P62/180/7000003439

Declaration:

All the information as furnished above is correct and true to the best of our knowledge.

In case of Hard Copy submission -

**Signature with Name along
with Seal of the Company**

Tender Number: BSL/PUR/OTE/P62/180/7000003439

Annexure 5

(SRM e-mandate format for **Indeginous firm's**, all pages to be submitted duly filled in and signed)

Undertaking & Declaration

We, a registered vendor and supplier/contractor to SAIL do hereby understand that SAIL, Bokaro Steel Plant is going to implement Supplier Relationship Management (SRM) system for which our details as annexed have been mentioned and we further declare that we undertake to abide by and honour the following terms and conditions :

1.The following terms used herein to mean:

- a. Company : M/s Steel Authority of India Ltd
- b. Tenderer : M/s (Name of the Vendor)
Supplier/Contractor
- c. SRM system : e-procurement system of SAIL/Bokaro Steel Plant

2. All Bid Invitations that are addressed to the Tenderer on the e-procurement system of SAIL/Bokaro Steel Plant shall be considered as valid legal documents in terms of applicable provisions of Information Technology Act &it's amendments, against which they can submit their quotations in accordance with all the Terms & Conditions stipulated in the invitation to tender.

3. All quotations submitted by the supplier/his authorized representative by logging on to the e-procurement system of SAIL/Bokaro Steel Plant using the User Identification provided by the Company and password by which the person logging into the SRM system is authenticated and filling up the structured on-line forms available against each Bid Invitation, shall be considered as legal and binding documents having in all opinion the same legal validity as a physically signed quotation by the Tenderer / his authorized representative.

4. That the tenderer can during the time and date for which the Bid Invitation is valid for submission of Quotations, submit fresh quotations in super cession of his earlier quotations. In the event of the tenderer having submitted more than one quotation against a Bid Invitation, only the latest quotation submitted by the tenderer shall be considered as Valid for consideration of opening of the quotation and issuance of Acceptance of Tender by the company.

Tender Number: **BSL/PUR/OTE/P62/180/7000003439**

5. Once the quotations against a Bid Invitation submitted in the SRM system are opened, the tenderer/s shall be legally bound to honour the contract, which may arise out of the acceptance of the said quotation. In the event of non-acceptance of the contract so awarded and arising out of such quotations (including any subsequent confirmations on price, technical and commercial grounds from the tenderer) the company shall have access to all legal remedies available for enforcement of the contract as available had the quotations been submitted by the tenderer on paper attested with a signature of an individual so authorized.
6. Once the quotations are opened, the Tenderer shall have no claim to withdraw the quotations on the grounds that he had not understood any part/total of the web posted Bid Invitation (Tender) and/or that he had not submitted the quotations and/or that his user-id and password had been wrongly used by someone else not authorized by him and/or that the authority of the personnel who had been entrusted with the user-id and password had since ceased and/or that the prices, technical parameters and terms and conditions which are available on-line in the e-procurement system of SAIL/Bokaro Steel Plant are not the ones that the Tenderer had submitted originally. The maintenance and security of the user-id and password is strictly and solely the responsibility of the Tenderer. The Company shall not be in any way responsible for the loss/misuse of the same.
7. For any disputes arising during the course of submission of the quotations on-line or for any matters subsequent to acceptance of such on-line quotations, the method of settlement shall be as in the case of normal hard copy tender / quotations.
8. Legal Jurisdiction: Any Contract with the Company, arising out of SRM System shall be deemed to have been formed entirely at SAIL/Bokaro Steel Plant, notwithstanding the place from which tender has been submitted. Subject to clause-7 above, legal proceedings shall be triable by the Courts having jurisdiction over SAIL/Bokaro Steel Plant.
9. We understand the Company disclaims all warranties and conditions, either expressed or implied, including but not limited to, implied warranties or conditions of merchantability, fitness for a particular purpose, and non-infringement. We are also aware that problems related to bandwidth, connectivity etc. are beyond the control of Company, and hence no responsibility can be taken by Company for the same.
10. That the above transmission, retention and retrieval of Bid Invitations, Submission of quotations by the interested tenderers etc. will be handled through the Secure Servers of SAIL / Bokaro Steel Plant.

Tender Number: **BSL/PUR/OTE/P62/180/7000003439**

11. That the tenderer who will be participating in the above SRM System will be registering themselves with the Company for obtaining the required User Identification and Passwords for the SRM System, which thereafter will be maintained by the tenderer's authorized personnel.
12. That after the said registration in the SRM System, the tenderer will be able to log on to the SRM System and View, Download and see all the invitations to Tenders, which are transmitted by the company to them through the SRM System.
13. That the tenderer can thereafter, subject to their agreement to the terms and conditions stipulated for each of the Bid Invitations (Tenders) posted by the Company, submit their quotations in the Structured Formats available for the purpose in the SRM System indicating the Prices, Taxes & Duties, Freight and all relevant Technical and Commercial information as applicable and desired by them.
14. That once the tenderer fills up the on-line forms for submission of quotations, the data contained in these forms will be stored in the SRM Servers in a secure encrypted form neither available nor visible to any agency including the Company till the time and date of opening of the invitation to the Tenders against which such quotations are submitted, or till such extended time and date of submission as may be indicated against the tender, in subsequent communications at the discretion of the Company.
15. That the quotations so submitted on-line through the medium of Internet will be opened at the scheduled opening date and time (including the extended date and time, if any) by an authorized officer of the Company.
16. We understand that post activation and receipt of User ID and Password for SRM System, we are eligible for training on the SRM system to be provided by the Company and also can access the Training Manual (pdf version) which shall be available on logging into the SRM System.

Date :

Place :

Signature of Authorized Signatory / Representative
(With Stamp)

Tender Number: BSL/PUR/OTE/P62/180/7000003439

SELLER REGISTRATION & DECLARATION FORM

SELLER AUTHENTICATION DETAILS

BUYER ORGANISATION :	SAIL, BOKARO STEEL PLANT
PARTY'S VENDOR CODE :	

SELLER ORGANIZATION DETAILS

ORGANIZATION NAME	
ADDRESS	
CITY	
STATE	
PIN/ZIP CODE	
COUNTRY	
EMAIL FOR TENDER & OTHER COMMUNICATION*	

* Give a single email id for tender and other communication

AUTHORISED SIGNATORY'S DETAILS

NAME	
DESIGNATION	
MOBILE	
EMAIL	

BANK DETAILS

BANK NAME		BRANCH NAME	
BRANCH CODE		BANK ACCOUNT NO	
MICR CODE		IFSC CODE	

OTHER(S)

PAN NUMBER		VAT REGISTRATION NO	
EXCISE REGISTRATION NO		SERVICE TAX REGISTRATION NO	
EXCISE CONTROL CODE		EXCISE RANGE	
EXCISE DIVISION		EXCISE COMMISSION	

Date :

Place :

--

Signature of Authorized Signatory / Representative
(With Stamp)

Tender Number: BSL/PUR/OTE/P62/180/7000003439

**MANDATE FORM VENDOR'S OPTION TO RECEIVE PAYMENTS THROUGH CINB FACILITY
IMPLEMENTED BY STATE BANK OF INDIA**

1. NAME:
2. ADDRESS:
3. IT PAN:
4. PARTICULARS OF BANK ACCOUNT:
 - (A) BANK NAME:
 - (B) BRANCH NAME:
 - (C) BRANCH ADDRESS:
 - (D) BRANCH CODE:
 - (E) BRANCH MICR CODE:
 - (F) WHETHER BRANCH IS CORE BANKING ENABLED: YES/NO
 - (G) WHETHER BRANCH IS CORPORATE INTERNET BANKING YES/NO
ENABLED:
 - (H) IFSC CODE:
 - (I) ACCOUNT TYPE: SB/CURRENT/CASH CREDIT/OTHER
 - (J) ACCOUNT NO:
(ATTACH A BLANK CANCELLED CHEQUE)
5. E-MAIL ID FOR RECEIPT OF SYSTEM GENERATED PAYMENT ADVICE:
6. DATE OF EFFECT:

I hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information. I would not hold Bokaro Steel Plant responsible. I have read the option invitation letter and agree to discharge responsibility expected of me as participant under the CINB scheme implemented by State Bank of India. We further declare that we have already authorised our above named Banker to allow SAIL/Bokaro Steel Plant, Bokaro to credit our above account by any amount(s) from time to time by using Corporate Internet Banking Facility of State Bank of India. I also undertake to bear the charges, if any, as levied by State Bank of India any time in future for using CINB facility by us.

NAME OF THE FIRM
Signature of Authorized Signatory
NAME
DESIGNATION
SEAL

DATE

BANK CERTIFICATION

This is to certify that the particulars furnished above are correct and complete as per our records.

Date

Signature of Bank Manager
Name
Seal

Note:-

- (1) Please enclose a Blank Cancelled Cheque, without which the "Mandate Form" will not be processed.